

Tuition Fees: Payment and Refund Policy

Enrolment validity conditions:

Making the corresponding payment for the service or activity described in the enrolment form is essential for the enrolment to be valid.

The enrolment fee must be paid in full, regardless of the payment option chosen. If the payment is made in instalments, the payment obligation is only satisfied when all instalments have been paid.

Consequences of non-payment:

If a student fails to pay the tuition fee within the deadlines established for this purpose, they will be in arrears, in accordance with the provisions of the Decree on Public University Tuition Fees of the Government of Catalonia, and their rights as a student will be suspended.

Payments made after the established deadline may incur a 5% monthly surcharge on the amount that is still due. Furthermore, any expenses incurred due to the non-payment of bank receipts will have to be paid by the student and will therefore be added to the amount owed. In all cases, the payment of pending debts with the university, as well as any corresponding expenses, is an essential precondition for the formalisation of a new enrolment, the modification of an enrolment, and/or the request for any academic service (certificates, degrees, file transfers, etc.).

Cancellation of enrolment, subjects, or modules:

The university administration will authorise the total or partial cancellation of the enrolment as long as the request is submitted within the deadline set for this purpose according to the UAB's administrative academic calendar.

In duly justified exceptional cases, it is possible to request an enrolment outside the established period for this purpose. The Studies Committee will examine and process these requests and will forward them to the competent body.

Once the cancellation of the enrolment has been approved, it will be applied immediately to the student's academic transcript. The cancellation will have the same effect as if the student had never enrolled and cannot be rescinded under any circumstances.

Tuition fee refunds:

The refund of the fee paid to the university for the provision of academic services is only possible in the following cases:

- a) If the academic course is not taught or the service is not provided due to force majeure arising from circumstances not attributable to the student.
- b) If the student is able to provide evidence, via the proper documentation, of a serious illness, an accident or any other exceptional circumstance, and can provide a PAT report that attests to this. In case of a visa refusal, an express refusal resolution must be provided (in case of refusal due to administrative silence, this can be obtained by filing an appeal).
- c) If, during the reassignment process, the student is awarded a place in another academic programme in accordance with the requirements established by the Decree on Public University Tuition Fees. In this case, the administrative fee for the modification of the transcript is not refunded.
Students who have been awarded a diploma which is unique to the university are only entitled to a refund of their tuition fees if they meet the requirements of the above-mentioned cases a) and b).
For the official Undergraduate and Master's programmes, within the set deadline for making changes and modifications to the enrolment, due to a decrease in the courses taken:
 1. First term (first semester): payments will be recalculated.
 2. Second term (second semester): if a refund is triggered, this amount will be used towards a scholarship in favour of the student, which will cover tuition and enrolment in subsequent study programmes. This also applies to students finishing their studies.

Refund - Place reservation::

For courses where it is necessary to reserve a place in advance, the amount paid in advance is offset against the total tuition fee. The amount paid can only be refunded for reasons attributable to EINA.